



Arbor Energy 29 Point Air Conditioning Tune-Up Checklist

Customer:		Account:	
	Work Performed	Comment(s)	✓
1	Outside Temp. at time of tune up		
2a	Manufacturer		
2b	Model		
2c	Serial Number		
3	R22 or R410A		
4	Check thermostat / Calibrate as needed		
5	Start unit		
6	Check return air filter & replace if needed		
7	Routine cleaning of evaporator coil, if possible		
8	Check condensate drain		
9	Check condensate pan and fittings for leaks		
10	Check blower wheel & clean if necessary		
11	Check blower motor stability		
12	Lubricate motors & bearings		
13	Check belt, pulleys and alignment if necessary		
14	Examine parts for visible wear (bearings, pulley, belts, etc)		
15	Examine all electrical connections for corrosion & rodent damage, to include relays and contactors		
16	Check unit disconnect switch for proper operation		
17	Check temperature difference across coil		
18	Remove debris around outside unit		
19	Routine cleaning of condenser coil		
20	Check condenser fan blades for vibration		
21	Check capacitors for proper operation & bulging		
22	Check all safety devices / Pan Switch for proper operation		
23	Test time delay @ T-stat or Condensor		
24	Measure operating pressures with gauges (if necessary)		
25	Check compressor amp draw as needed		
26	Make final operations test		
27	Record system operation (all of the above)		
28	Explanation of tune-up results w/ Customer		
29	Advise improvements as needed		

Tech:	Date:
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